



31st March 2021

Letter 19-St Stephen's Summer Term 2021

Dear parents/carers,

I am delighted to see so many children back at school. We continue to ensure that safety is paramount in the day to day running of the school. With this in mind, I wanted to share some updates regarding our "St Stephen's Roadmap" for after the Easter break.

Routines and organisation

From 19th April 2021:

1. Your child **must** attend school every day
2. Please be mindful of the social distancing rules in place
3. Wear a clean school uniform that includes:
 - ❖ Black school shoes not trainers
 - ❖ Trousers not jogging bottoms
 - ❖ Correct school jumper from Ian Howards
 - ❖ Only grey cardigans

As the weather gets warmer we encourage blue summer dresses and grey school shorts.

4. PE kits must be brought in on Monday and taken home to be washed every Friday.
5. Children can now bring their book bags as well as a sun hat and a water bottle to school.
6. All children with long hair should tie it back in a neat, manageable and tidy way so that it does not interfere with learning. Fringes need to be trimmed regularly to keep out of eyes.

Timings

The school gate will open at 8.30am and lessons will begin at 8.45am

We will be operating slightly different timings for collection at the end of the day. We would ask you to be prompt with timings to maintain social distancing.

Please note:

- Reception, Year 1 and Year 2-You will now be asked to line up along Wyndham Road at the ball court gate between 3.00pm-3.10pm only, after this time the this gate will be exit only.
- Years 3, 4, 5 and 6- You will be asked to line up along Whitfield Road at the front entrance



St. Stephen's School
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- Only one adult family member will be allowed at any time
- There is a one way system in place
- Please exit the school from Wyndham Road gates.
- Please wear a mask on the collection of your child/children.
- As always if you have children in both KS1 And KS2 please arrive at 3.15pm using the front gate on Whitfield Road only.

| Gate | Year group | Arrival time | Collection time | Friday collection time |
|------------------------------------|------------------------------|--------------------|--------------------|------------------------|
| Nursery entrance on Whitfield Road | Nursery | 8.45am and 12.30pm | 11.30am and 3.15pm | NA |
| Ball Court Gate on Wyndham Road | Reception, Year 1 and Year 2 | | 3.00- 3.10pm | 12.30-12.40pm |
| Front entrance on Whitfield road | All children | 8.30am | 3.15pm | 12.45pm |

Contact

As always if you have any specific concerns or worries please get in touch via email at mark.little@st-stephens.newham.sch.uk who will direct your email to the appropriate member of staff.

We all need to work together in the best interests of all. I appreciate and value your patience and belief in the school. Keep safe and take care.

Yours sincerely,

Ms. Neena Lall OBE
Headteacher

Mr. Shashankar Jana
Chair of Governors

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